

MINUTES ANNUAL MEETING POUNDSTOCK PARISH COUNCIL HELD ON WEDNESDAY 15-MAY 2024

The Annual Meeting of Poundstock Parish Council was held on Wednesday 15-May 2024 at 7.00 p.m. in the Gildhouse. In attendance were Cllrs. Stephen Blake, Steve Haynes, Eric Harris, Pamela Idelson and Graeme Swatton.

1. Election of Chair of the Council to elect the Chairman and accept the Chair's Declaration of Acceptance of Office. Cllr. Stephen Blake was nominated, **it was unanimously RESOLVED Cllr. Stephen Blake be elected for the municipal year 2024/25.** 199/24

2. Apologies for Absence to note persons present and receive any apologies for absence with reason. **Apologies were received and accepted from Cllrs. Michelle Carter, Max Faulkner and Tom O'Sullivan.** 200/24

3. Election of Vice-Chairman of the Council to elect the Vice-Chair. On behalf of the Council the Chair, Cllr. Stephen Blake extended thanks to the retiring Vice-Chair Cllr. Steve Haynes, for his dedicated service and invaluable contributions during his tenure. **It was unanimously RESOLVED Cllr. Michell Carter be elected Vice-Chair.** 201/24

4. To receive declarations of registered and non-registered disclosable pecuniary interests and non-registerable interests. Relating to any items appearing on the agenda: - None received. 202/24

5. Council to consider requests for Dispensations from Members concerning items on the agenda. None received. 203/24

6. To confirm the roles of Lead Councillors to the following Portfolios

Cemetery & Closed Churchyard

RESOLVED unanimously, Cllr. Eric Harris will continue to oversee the cemetery and churchyard portfolio. 204/24

Community Hall

RESOLVED unanimously, Cllrs. Stephen Blake and Michell Carter will jointly manage the community hall portfolio. 205/24

Finance & Internal Control

RESOLVED unanimously, Cllrs. Stephen Blake and Steve Haynes will jointly manage the finance portfolio. 206/24

Highways, Transport & Public Rights of Way

RESOLVED unanimously, Cllr. Pamela Idelson will be responsible for managing the highways, transport and public rights of way portfolio. 207/24

Planning

RESOLVED unanimously, Cllr. Michelle Carter will continue overseeing the planning portfolio. 208/24

Police Advocate & Emergency Procedures

RESOLVED unanimously, Cllr. Graeme Swatton be appointed to the joint police advocate and emergency procedures portfolio. 209/24

Public Toilets, Car Park & Beach

RESOLVED unanimously, Cllrs. Max Faulkner and Eric Harris will continue to jointly manage the public toilets, car park and beach portfolio. 210/24

7. To confirm the appointment of members to the Neighbourhood Development Plan Steering Group (NDP)

RESOLVED unanimously, Cllrs. Stephen Blake and Michelle Carter be appointed jointly to the NDP Steering Group 211/24

8. To confirm the appointment to members as delegates to outside bodies.

Community Area Partnership (CAP)

RESOLVED unanimously, Cllr. Stephen Blake will continue as the appointed delegate to the CAP. 212/24

Gildhouse Management Committee

RESOLVED unanimously, Cllr. Eric Harris will continue as the appointed delegate to the Gildhouse Management Committee. 213/24

The Poundstock Packet

RESOLVED unanimously for the Clerk to liaise with the Poundstock Packet. 214/24

9. To review the following: - 215/24

(a) Standing Orders - **NOTED**.

(b) NALC Model Financial Regulations 2024 - **AGREED to defer to allow members time to review the document.**

10. Public Participation - Matters raised by Members of the Public on an agenda item: 216/24

A member of the public addressed the Council to speak on a planning application that is to be considered later in the meeting.

11. To resolve that the Minutes of the previous Full Council Meeting are an accurate record:

(a) Minutes of Full Council:

RESOLVED that the Minutes of the Ordinary Meeting held on 01-May 2024 were a true and accurate record and were signed by the Chair (1 abs). 217/24

RESOLVED unanimously the the Minutes of the Annual Parish Meeting held on 17-April 2024 were a true and accurate record and were signed by the Chair. 218/24

(b) No matters arising.

12. Correspondence to discuss and resolve a course of action: 219/24

Correspondence schedule received was reviewed and **NOTED**.

13. Planning Matters:

(a) Planning Applications to discuss and make a consultee comment: -

PA24/03020 Proposal - Change of use of dwelling from managers dwelling, as approved on Decision 2002/0892 and as modified by 2004/00631, to unrestricted residential use dwelling Location - Higher Widemouth Farm Widemouth Bay Bude Cornwall - PA24/03020.

RESOLVED - No objections, unanimous. 220/24

PA24/03478 Proposal: Prior Notification of agricultural development for proposed steel framed agricultural building Location: Creathorne Farm, Poundstock, Bude, Cornwall - PA24/03478 - **NOTED** 221/24

PA24/02562 Proposal: Erection of agricultural building for storage purposes Location: Land South Of Little Orchard Poundstock Bude Cornwall - PA24/02562

RESOLVED - No objections, unanimous. 222/24

(b) Any applications received from Cornwall Council by the time of the meeting. Information only. 223/24

PA24/03465 proposal: Change of use of existing building from annexed accommodation to 1 Swelle Cottages to self-contained annexe/holiday accommodation to 1 Swelle Cottages PA24/03465.

(c) Planning Decisions – **NOTED** <https://www.poundstock-pc.gov.uk/planning-applications> 224/24

14. Finance to discuss and resolve a course of action with associated expenditure:
- (a) To note income, banking and investment statements - **NOTED.** **225/24**
- (b) To resolve to approve payment of outstanding accounts as per schedule.
RESOLVED to make payments as per schedule, unanimous. **226/24**
- (c) To consider any conflict of interest with the external auditor BDO LLP.
RESOLVED that PPC agree there is no conflict of interest with BDO LLP. **227/24**
15. Agenda items to discuss and resolve a course of action and associated expenditure:
- (a) To consider the next steps for a new hall for Poundstock - Following discussions it was **RESOLVED Cllrs. Stephen Blake, Michelle Carter and the Clerk liaise with the Architects.** **228/24**
- *Cllr. Eric Harris arrived at the meeting.*
- (b) To consider next steps for the public toilets in Widemouth Bay - It was agreed that portfolio holders conduct a site meeting to identify and prioritise urgent repairs and improvements to the public toilets, ensuring they are reconditioned and renewed without causing lengthy closures or restricting access. **229/24**
16. To receive written reports and authorise any action: **230/24**
- (a) Poundstock Ward Member's Report:
- Cllr. Nicky Chopak spoke of the proposed entrance gateways on the highway at Widemouth Bay to enhance aesthetics and safety.
- She reminded members of the next Community Area Partnership meeting on 10-June 2024, starting earlier at 5:15pm to focus on suicide awareness workshops, which can also be accessed online for those unable to attend in person.
- (b) Chair's Report:
- Cllr. Blake attended the meeting with the Leader of Cornwall Council, Linda Taylor in Bude on 13-May raising several key issues. Notably, concerns about inefficiencies and inconsistencies in the planning process, highlighting the crematorium application, suggesting members of Parish Councils be included on the Planning Committee to improve local representation and efficiency. In light of the concerns raised by Cllr. Blake, Cllr. Chopak was able to inform the meeting that Cornwall Council recently implemented a significant change in the rules governing Parish Councillors' participation in planning committee meetings. While Parish Councillors will still have the opportunity to speak for three minutes, there's been a notable alteration in that Committee Members are now barred from posing questions to them, effectively not only shutting down conversation and debate, but also sidelined invaluable local knowledge, prompting immediate concern among members.
- Cllr. Stephen Blake further highlighted that in the discussion with Leader of Cornwall Council, Linda Taylor, he additionally queried the status of the Mayor for Cornwall issue, which was addressed by the leader, and when pressed she admitted the project has been shelved.
- (c) Clerk's Report: No report.
17. NDP Steering Group to receive reports and authorise any action and expenditure: - No report. **231/24**
18. Councils Representatives to receive reports from Outside Bodies: - No reports. **232/24**
19. Portfolio Reports to receive written reports and authorise any action and expenditure: - No reports. **233/24**
20. Items for Information: It was reported that the Poundstock Packet will continue publication. **234/24**
21. Notification of meeting and suggested items for the agenda:

Date of next meeting Wednesday 05-June 2024.

235/24

22. Casual Vacancies – None received.

236/24

23. PUBLIC BODIES (ADMISSION TO MEETINGS) Act 1960

During the meeting it may arise that publicity would be prejudicial to the public interest by reason of the confidential or special nature of the business to be transacted and the press and public will be instructed to withdraw. When this arises, the Chair will recommend to consider passing the following resolution; “to resolve that in view of the confidential or special nature of the business to be discussed, the public are excluded and instructed to withdraw - None.

24. Close the Meeting - The Chair closed the meeting at 20:36.

237/24

FINANCE SCHEDULE 15-May 2024

BANKING & INVESTMENTS

CCLA Public Sector Deposit Fund	Statement 30-Apr 2024	£86,288.46
Cornwall Council Call Account Facility	Statement 30-Apr 2024	£91,242.43
Community Account	Statement 19-Apr 2024	£325,182.30
Reserve Account	Statement 19-Apr 2024	£61,129.62

INCOME - NONE

EXPENDITURE

Mr. R.Pearce	Reimburse Survey Monkey Subscription NDP-45579027	£384.00
Coodes Solicitors	Ref: POPU76/2 Invoice 107276	£360.00
T.J. Davies Cleaning	Invoice Cleaning Public Toilets May 2024	£1,800.00
Clerk Mrs. Lynn Pluess	Expenses Claim	£365.68
Staff Costs	Mth 2	£829.20
HMRC	PAYE/NIC Mth 2	£219.67

TOTAL EXPENDITURE 15/05/2024

£3,958.55